



NOTES

**Of a Meeting of the Accessibility Advisory Committee (AAC)
Of the City of Kenora
Wednesday, October 3, 2018
Kenora Recreation Centre, Meeting Room
4:00 p.m.**

~~~~~

**With** Chair Denise Miault, Councillor Sharon Smith, Deborah Laco, Chad English

**Staff** Adam Smith, Special Projects & Research Officer Kelly Galbraith, Deputy Clerk/Customer Services Division Lead

**Regrets** Councillor Rory McMillan, Rev'd Sandra Tankard, Vice-Chair Diane Pelletier, Marion McKay, Mary Bawden, Ruth Bowiec

### **1. Call to Order**

Denise called meeting to order at 4:05 p.m. It was noted there was no quorum however those present decided to proceed with the meeting.

### **2. Declaration of Pecuniary Interest and the General Nature Thereof**

There were none declared.

### **3. Confirmation of Minutes**

The September 5, 2018 meeting minutes were unable to be confirmed as there was no quorum.

### **4. Review Making Accessibility Happen Guide**

The electronic version of the Making Accessibility Happen Guide was circulated to the group for their review. See sections 5, Site Plan Policy.

## **5. Site Plan Policy**

This summer a review of the Art Centre site plan was presented to the group for their feedback. It was identified that in the Making Accessibility Happen Guide one of the roles of the AAC is to review site plans. Adam shared that although single dwelling homes may be out of the AAC realm, multi-unit housing may be within it. Adam suggested an amendment be made to the Site Plan Policy to include the AAC. It was commented that as it is a defined role of AAC the committee should be a part of the ongoing process. The Splash Park in Norman was identified as a current project with a window of opportunity for the group to be involved.

## **6. Review 2018 Work Plan**

The 2018 work plan was circulated and reviewed by the group. Overall many of the items on the work plan have been accomplished or continue to be a work in progress. A review of the City of Kenora's Multi-year Accessibility Plan will begin in the next month or two.

## **7. Announcements and Communications**

There was a roundtable discussion on AAC priority projects. Door handles, boat lifts and mobi mats were identified as priority projects. Funding applications for the Kenora Library and Norman Park have been submitted. If successful in obtaining funding it will determine what other projects AAC and the City of Kenora can move forward on. The accessibility reserve and costs associated with accessibility devices were discussed.

Committee membership was discussed. Applications for committee membership were circulated to the group. Current membership will expire on November 30<sup>th</sup>, the deadline to re-apply is November 16<sup>th</sup>. It was commented that AAC is not doing enough outreach to the community. Reaching out to community organizations for volunteers was discussed. Denise will draft a letter to be sent to community organizations to create AAC awareness. Kelly reminded the group that the newly elected City Council will appoint members at the December Council meeting and that City staff have no influence on committee membership.

Chad provided an update on the sledge hockey program and the clinics that have been put on. There is a need for more equipment, specifically sledges for 7-9 year olds. Casey Pyykka, Community Program Liaison is working on getting additional equipment for the program through the provincial funding that was provided.

## **8. Next Meeting – November 7, 2018**

**9. Adjournment** - The meeting adjourned at 4:30pm.